

SOUTHERN CALIFORNIA FOOTBALL ASSOCIATION

SCFA

BYLAWS

FIRST DRAFT to
General Membership
February 2008

Revisions 3/13/08

Final Draft: 5/6/08

Adopted: 5/6/2008

Amendments added: 5/5/09

Amendments added: 5/4/10

Amendments added: 5/3/11

SOUTHERN CALIFORNIA FOOTBALL ASSOCIATION

BYLAWS

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**SOUTHERN CALIFORNIA FOOTBALL ASSOCIATION
BY-LAWS**

BYLAW 1

1.1 Membership

——***Member Colleges of the Southern California Football Association (SCFA)***

Allan Hancock	Long Beach City
Antelope Valley	Moorpark
Bakersfield	Mt. San Antonio
Cerritos	Mt. San Jacinto
Chaffey	Orange Coast
Citrus	Palomar
College of the Canyons	Pasadena
College of the Desert	Riverside
Compton	Saddleback
East LA	San Bernardino
El Camino	San Diego Mesa
Fullerton	Santa Ana
Glendale	Santa Barbara City
Golden West	Santa Monica
Grossmont	Southwestern
LA Harbor	Ventura
LA Pierce	Victor Valley
LA Southwest	West Los Angeles
LA Valley	

****See Addendum A for a list of colleges by Division / Conference.***

1.2 New Members

New members will be admitted as follows:

- A. Notice of application must be received by the SCFA Commissioner and forwarded to the Executive Committee 30 days in advance of the spring meeting at which time the application is considered. The Superintendent and/or President of the college must make this request. Upon approval of the Executive Committee the application will be forwarded to the General Assembly for ratification.
- B. New member colleges shall make full payment to the SCFA of the annual dues and any assessments prior to the first contest of the season.

1.3 Withdrawal of Members

- A. Any member college wishing to withdraw from the SCFA shall give written intention to the SCFA Commissioner one year prior to the next COA open period. The Superintendent and/or President of the member college must make this request.
- B. No member may rightfully withdraw until all indebtedness to the SCFA has been discharged.

- C. A member college rightfully withdrawing from the SCFA shall be entitled to their financial share of the SCFA's administrative and reserve funds based on the fund balances as of June 30th of the year they are withdrawing.

1.4 Suspended or Expelled Colleges

A college shall be suspended/expelled from conference competition for willful failure to abide by COA, SCFA, or conference rules and regulations in accordance with Bylaw 5.7 of the COA/CCCAA Constitution.

1.5 Reinstatement of a Member

Any member who has been suspended for sufficient cause may be removed from suspension by:

- A. Formal request for removal from suspension by the President of the suspended college; and, two-thirds (2/3) vote of the Executive Committee.
- B. Further restrictions, or probation, may be stated as conditions for renewed membership.

BYLAW 2

2.1 SCFA Commissioner

2.1.1 Procedures for Selection/Term of Office of SCFA Commissioner

The chief executive officer of the SCFA shall be known as the Commissioner.

- A. The SCFA Commissioner shall initially be selected by the SCFA's Implementation Committee for a period of one year.
- B. Thereafter, the selection of the SCFA Commissioner shall be the responsibility of *Ad Hoc* Screening and Selection Committee of the Executive Committee.

The *Ad Hoc* Screening and Selection Committee shall be composed of three members of the Executive Committee who are Conference Presidents and three members of the Executive Committee who are Conference Representatives. Members of the *Ad Hoc* Committee shall come from different conferences. Screening of applicants shall be conducted according to criteria developed from the list of requisite attributes outlined in the job description.

- C. The SCFA Commissioner shall serve a term as designated by the Executive Committee.

2.1.2 Duties and Responsibilities of SCFA Commissioner

- A. As sanctioned by the COA/CCCAA Constitution, Article 2, the SCFA Commissioner's duties shall include the following:
 - 1. Responsible to the SCFA membership, the CCCAA Executive Director and the Commission On Athletics (COA) for the implementation of and compliance with the COA/CCCAA Constitution and the SCFA rules and regulations.
 - 2. Administer the rules and procedures of the SCFA as authorized by COA/CCCAA Constitution.
 - 3. Make and provide rule interpretations for SCFA members when appropriate.
 - 4. Meet regularly with the COA Executive Director on SCFA and COA/CCCAA matters.
 - 5. Serve as a communication link for SCFA members with the COA Executive Director and the COA/CCCAA.
 - 6. Provide general administrative services for the SCFA including contest scheduling, sanctioning eligibility, participation lists, protests, and facilitating the appeals process.
 - 7. Develop a proposed budget for the SCFA to include all estimated income from all sources and all estimated expenses of the SCFA for the ensuing year. Maintain financial records and deliver such records for periodic audit.
 - 8. Investigate alleged rule infractions, receiving and processing report findings to the SCFA Executive Board for appropriate

action. Results shall be forwarded to the COA Executive Director.

9. Provide information to the COA Executive Director, and/or the COA when requested.

B. As sanctioned by the SCFA Constitution, the Commissioner shall:

1. Be responsible for the day-to-day administration of the SCFA.
2. Be responsible for the day-to-day finances of the SCFA subject to audit by the Executive Committee or other auditor as selected by the Executive Committee.
3. Act as an official representative to the State Commission on Athletics, as well as attending all meetings pertaining to football.
4. Prepare financial reports for the year-end for SCFA Executive Board and SCFA General Assembly meetings.
5. Recommend needed support personnel and needed committees to SCFA Executive Committee.
6. Recommend a Director of Football Operations to the Executive Committee for approval by a majority vote.
7. Interpret and enforce the SCFA Constitution, By-Laws and Supplement.
8. Interview and recommend Officials Association to the Executive Committee.
9. Rule on all cases of eligibility.
10. Maintain files of all SCFA rulings.
11. Suggest changes and modifications in the Constitution, By-Laws, and Supplement.
12. Develop a master football schedule for SCFA members.
13. Assign colleges to SCFA division/conferences. The commissioner shall rely on the Competition Committee to offer recommendations relative to division assignment. The commissioner has the final authority to assign colleges to divisions/conferences.
14. In conjunction with the Director of Football Operations, liaison between SCFA member colleges and the Officials Association selected:
 - a. Keep records of all student-athlete ejections and or suspensions and provide SCFA college members with this information on a weekly basis.
 - b. Review complaints regarding officials received from member colleges with Commissioner of Officials Association.
15. Prepare and distribute SCFA passes among member colleges.
16. Perform other administrative duties as may be required by the SCFA Executive Board or the COA Executive Director.

- C. Supervise and direct the work of the Treasurer.
- D. Supervise and direct the work of the Director of Football Operations.
- E. Supervise and direct the work of the Sports Information Director.
- F. Work with the SCFA Appeals Board in:
 1. Providing the necessary back-up materials one week in advance of the Appeal Board meeting.
 2. Setting up time, date and place of meeting.
 3. Facilitate selection of the Appeal Board Chair.

2.1.3 Compensation

Compensation for the SCFA Commissioner, both salary and expenses, shall be approved annually by majority vote of the Executive Board present at the spring meeting.

2.1.4 Evaluation

The Commissioner shall be evaluated on a yearly basis in the first term of service and then every two years. An unsatisfactory evaluation may result in:

- A. Prescribed course of correction and further evaluation or,
- B. Termination.

2.2 Conference Presidents

2.2.1 Qualifications/Procedures for Selection/Term of Office

- A. Shall be an Athletic Director or appointed college administrator to the Conference.
- B. Shall be selected to serve a two-year term of office by the conference members. Election shall be held at spring meeting prior to the beginning of their two-year term.

2.2.2 Duties and Responsibilities

- A. Preside over all conference meetings.
- B. Prepare agendas for Conference meetings for distribution to Conference members.
- C. Serve as Conference administrative representative to SCFA Executive Committee.
- D. Report actions of SCFA Executive Committee to Conference members. Provide any necessary follow up between SCFA Executive Committee and/or SCFA Commissioner with Conference members.

2.3 Conference Head Football Coach Representatives

2.3.1 Procedures for Selection/Term of Office

Conference Head Football Coaches will elect one Head Football Coach as their representative to the Executive Board. They shall be selected to serve a two-year term of office. Election shall be held at the spring meeting prior to the beginning of their two-year term.

2.3.2 Duties and Responsibilities

- A. Serve as liaison between coaches and Conference President and CCFA Commissioner.
- B. Report coaches' issues/concerns to SCFA Executive Committee or SCFA Commissioner and report back to Conference coaches

2.4 SCFA Treasurer

2.4.1 Procedures for Selection/Term of Office

- A. Serves at the discretion of the Executive Committee.
- B. Shall be recommended by the SCFA Commissioner to the SCFA Executive Committee for approval.
- C. Is a non-voting member of the SCFA.
- D. Term of office shall coincide with that of SCFA Commissioner unless otherwise terminated by Executive Committee.

2.4.2 Duties and Responsibilities

Under direction of SCFA Commissioner:

- A. Receive all required SCFA dues and fees.
- B. Maintains records of SCFA in relation to:
 - 1. Dues;
 - 2. Financial records
 - 3. IRS forms
- C. Assists with financial procedures
- D. Provide financial reports as required by the SCFA Executive Committee.

2.4.3 Compensation

Compensation for the SCFA Treasurer, both salary and expenses, shall be approved annually by vote of the Executive Committee.

2.4.4 Evaluation

The SCFA Commissioner shall evaluate the SCFA Treasurer and report his/her recommendations/findings to the Executive Committee. Additional comments from the SCFA Executive Committee and/or SCFA General Assembly will be considered.

2.5 **SCFA Director of Operations**

2.5.1 **Procedures for Selection/Term of Office**

- A. Serves at the discretion of the Executive Committee.
- B. Shall be recommended by the SCFA Commissioner to the SCFA Executive Committee for approval.
- C. Is a non-voting member of the SCFA.
- D. Term of office shall coincide with that of SCFA Commissioner unless otherwise terminated by Executive Committee.

2.5.2 **Duties and Responsibilities**

- A. Under direction of SCFA Commissioner:
- B. The General Assembly will be notified by the Commissioner of the duties and responsibilities of the Director of Football Operations.
- C. Work with the SCFA Commissioner to:
 - 1. Develop a game evaluation schedule for SCFA games.
 - 2. Assign Game Observers as needed to evaluate game officials, game management and team decorum.
 - 3. Provide forms for reporting evaluation of game officials, game management and decorum.
 - 4. Disseminate game evaluations to the Athletic Director, Head Coach and officials involved in the game being observed in a timely fashion.
- D. Work with the Official's Association in the following areas:
 - 1. Timely development of a master list of officials and game assignments for each season.
 - 2. Provide evaluation forms and evaluation instructions to all coaches to be used after each game.
 - 3. Develop an off-season official's' rating survey and procedures to be used by coaches for rating officials and requesting addition or deletion from future game assignments.

2.5.3 **Compensation**

Compensation for the SCFA Director of Football Operations, both salary and expenses, shall be approved annually by vote of the Executive Committee.

2.5.4 **Evaluation**

The SCFA Commissioner shall evaluate the SCFA Director of Football Operations and report his/her recommendations/findings to the Executive Committee. Additional comments from the SCFA Executive Committee and/or SCFA General Assembly will be considered.

2.6 **SCFA Sports Information Director**

2.6.1 **Procedures for Selection/Term of Office**

- A. Serves at the discretion of the Executive Committee.
- B. Shall be recommended by the SCFA Commissioner to the SCFA Executive Committee for approval.
- C. Is a non-voting member of the SCFA.
- D. Term of office shall coincide with that of the SCFA Commissioner unless otherwise terminated by Executive Committee.

2.6.2 **Duties and Responsibilities**

- A. Under direction of SCFA Commissioner:
- B. The General Assembly will be notified by the Commissioner of the duties and responsibilities of the Sports Information Director.
- C. Coordinate the gathering of game statistics and SCFA records
 - 1. Keep statistical records for the SCFA
 - 2. Providing weekly SCFA statistical reports to association members, press and the CCCAA office
 - 3. Develop and maintain a SCFA website for the purpose of promotion and fundraising.
 - 4. Generate publicity for the SCFA

2.6.3 **Compensation**

Compensation for the SCFA Sports Information Director, both salary and expenses, shall be approved annually by vote of the Executive Committee.

2.6.4 **Evaluation**

The SCFA Commissioner shall evaluate the SCFA Sports Information Director and report his/her recommendations/findings to the Executive Committee. Additional comments from the SCFA Executive Committee and/or SCFA General Assembly will be considered.

BYLAW 3

3.1 Committees

3.2 SCFA General Assembly

3.2.1 Duties/Responsibilities

The SCFA General Assembly consists of the SCFA Commissioner, SCFA Athletic Directors and SCFA Head Football Coaches. The General Assembly will serve as the central body of the SCFA. It will ratify the SCFA charter Constitution and Bylaws by two-thirds vote of the members present. It will consider amendments to the Constitution and Bylaws and approve actions of the Executive Committee as provided for in the SCFA Constitution and Bylaws.

3.2.2 Voting

- A. Each SCFA member college will have two voting representatives as provided for in the SCFA Constitution, Article 5.2.A.
- B. All meetings of the SCFA require 50% plus one (1) of the members in attendance to establish a quorum. Once a quorum is established it shall remain in effect until adjournment of the meeting.
- C. The SCFA Constitution and Bylaws may be amended by the affirmative vote of no less than two-thirds of the total number of voting members in attendance at a meeting of the General Assembly.(Article 5.2.B)
- D. A member college may send a substitute representative with a written proxy vote. Proxy votes may only be cast by substitutes present at the meeting. One representative cannot cast both of the college's votes.

3.3 Executive Committee

3.3.1 Duties/Responsibilities

- A. The Executive Committee is the governing body of the SCFA and shall oversee the administration of the SCFA.
- B. The Executive Board shall have jurisdiction in all matters pertaining to the purposes of the SCFA.
- C. The Executive Committee shall receive from the Commissioner each spring the financial report and proposed budget. The Executive Committee shall evaluate and amend the proposed budget and forward it to the General Assembly for adoption. In the event that the proposed budget is not adopted by the General Assembly, the SCFA shall continue to operate with the last adopted budget.

3.3.2 Composition of the Executive Committee

The Executive Committee shall consist of the SCFA Conference Presidents (one from each conference) and the football coach representatives (one from each conference as selected by each conference) and the SCFA Commissioner.

3.3.3

Term of Office

Members of the Executive Committee shall be elected to serve for two years. Terms of office shall be staggered in order to provide continuity to Committee.

3.3.4

SCFA President/Executive Committee President

- A. A SCFA President shall be elected by the members of the Executive Committee and become a member of that body. Standing members of the SCFA Executive Committee may be selected as the President or the SCFA Executive Committee may select an outside person. The President will only vote in cases of a tie, if he/she is not a conference president. Election of SCFA President shall be held at the spring meeting of the Executive Committee. The term of office shall be one year. (editorial change July 2010)
- B. Duties of the President
 - 1. Assume duties of SCFA Commissioner in his/her absence;
 - 2. In conjunction with the SCFA Commissioner develop Executive Board and Assembly meeting agendas;
 - 3. Preside at all SCFA Executive Board and SCFA Assembly meetings;
 - 4. Appoint committees and identify chairpersons as necessary; and,
 - 5. Perform other duties as directed by the SCFA Executive Board and/or General Assembly membership.

3.3.5

Voting

Each member of the Executive Committee shall have one vote with the exception of the SCFA Commissioner.

- A. All meetings of the SCFA require 50% plus one (1) of the members in attendance to establish a quorum. Once a quorum is established it shall remain in effect until adjournment of the meeting.
- B. A majority vote of the quorum present at any meeting shall be sufficient to pass any measure except as otherwise specified. (Amendments to the Supplement will be passed by a two-thirds vote) In the event of a tie vote the SCFA Commissioner shall cast the deciding vote.

3.3.6

Proxies

In case a member of the Executive Committee is absent from any scheduled meeting, that member may assign his/her vote, by proxy, to another member of the Executive Committee. The absent member shall inform the SCFA Executive Committee President and/or SCFA Commissioner of this proxy arrangement, in writing, prior to the meeting.

3.3.7

Meetings

Meetings of the Executive Committee are open. Guests may participate in discussion when recognized by the chair. Only Executive Committee members may vote. The Executive Committee may meet in closed session for personnel or confidential issues.

3.3.8 **Membership Review**

Continued membership on the Executive Committee will be reviewed annually by the SCFA conferences. Lack of participation or attendance may lead to dismissal.

3.4 **Standing Committees**

3.4.1 **SCFA Appeals Board**

A. Membership

Shall be a standing committee of all Conference Presidents. If the college of one of the Appeals Board members is involved in the case, the SCFA Commissioner will select another athletic administrator from a college in that Conference. Each Appeals Board will select its own chairperson.

- B. The operation of the Appeals Board is described in the COA/CCCAA Constitution, Article 7.4.
(Also See *Bylaw 10 – Due Process Procedures, Appeals*)

3.4.2 **Evaluation Committee**

A. Membership

Shall be a standing committee of three (3) SCFA Executive Committee members selected by the Executive Committee. The Chair shall be elected by the Evaluation Committee selected.

B. Purpose

The purpose of this Committee is to implement the evaluation process for the SCFA Commissioner, the Treasurer, and Director of Football Operations on an annual basis and report to the Executive Committee. The evaluation process for the Treasurer and Director of Football Operations will be in conjunction with the SCFA Commissioner.

3.4.3 **Constitution Committee**

A. Membership

Shall be a standing committee of three (3) SCFA Executive Committee members selected by the Executive Committee. The Chair shall be elected by the Constitution Committee selected.

b. Purpose

This Committee shall examine the Constitution and By Laws of the SCFA each year. It shall propose amendments, which it deems desirable and shall review, proposed amendments, which may have been submitted by other Association Members. The Committee also shall draft proposed rules under which the SCFA will operate, and the Chairperson shall act as the Parliamentarian at Executive Committee meetings. In the event of Chairperson's absence, the SCFA Commissioner shall designate another member of the Committee to so act.

3.4.4

Competition Committee

A. Membership

Shall be a standing committee composed of one (1) Athletic Director and one (1) Football Coach from each Conference (not from the same college). The SCFA Commissioner shall chair the Competition Committee and shall establish the meeting schedule. The term of office shall be 2 years with staggered terms of office. The SCFA Commissioner shall maintain the membership rotation schedule.

B. Purpose

The purpose of the Competition Committee is to conduct an ongoing "competition study" based on criteria that measure the competitive strength of a football program. Conference membership changes may be made in order to (keep) uniformity, competitive balance and parity to Southern California community college football. The Competition Committee, using the continuing competition study based on criteria that measure the competitive strength of a football program including competition profiles, shall recommend to the SCFA Commissioner any changes in conference membership. The SCFA Commissioner has final authority in making conference assignments and reassignments.

C. Changes in conference membership may be made in two (2) ways:

1. Through the successful petition to the SCFA Commissioner for change by a member college demonstrating a compelling need to change conference.
2. Through the action of the SCFA Commissioner after his/her consideration of the recommendation of the Competition Committee.

3.5

AD-HOC COMMITTEES

Ad-hoc committees may be established by the SCFA Executive Board as needed. An Ad-hoc committee is created to focus on one (1) specific mission that may be for short duration. An Ad-hoc committee may be discontinued when there is no longer a need for the function of the committee or if the expected activity of the committee becomes limited.

BYLAW 4

4.1 OFFICIALS FOR GAMES

4.1.1 Selection

- A. SCFA Commissioner shall interview Officials' Associations and make a recommendation to the Executive Committee
- B. The Executive Committee shall make the final selection of which officials' association is to be hired..

4.1.2 Duties and Responsibilities of Selected Officials' Association

- A. Assign official crews to all SCFA contests and provide a master list of officials and assignments for the entire season to the SCFA Commissioner by August 15th each year.
- B. Work with SCFA Commissioner to schedule a clinic each year for SCFA coaches.
- C. Report to SCFA Commissioner and Athletic Directors of teams involved in any ejections occurring at an SCFA game.
- D. Work with SCFA Commissioner in reviewing game films regarding concerns/complaints/protests on official calls and rulings.
- E. Work with the SCFA Commissioner and Director of Operations in developing an evaluation process to be used by college coaches and administrators.

BYLAW 5

5.1 FINANCIAL OPERATIONS

5.1.1 Fiscal Year

The fiscal year for the SCFA shall be from July 1st through June 30th.

5.1.2 Budget

A proposed annual budget for the ensuing year shall be prepared by the SCFA Commissioner in accordance with Bylaw 2.1.2.A.7.

5.1.3 Dues and Assessments

Equal assessments (dues) of each member college shall be established by the Executive Committee, based on budget needs. The amount of such assessment must be ratified by a majority affirmative vote of the quorum present at the Spring SCFA General Assembly.

5.1.4 Payment of Dues

Annual dues must be paid by **September 1** of the current school year. The postmark on the mailing envelope will be used to determine time of payment. Any college who was a member in good standing the previous year, but whose dues are not paid by **September 1** will lose all conference voting privileges until such time as the dues are received by the SCFA Treasurer or the SCFA Commissioner. **Delinquent colleges may also be subject to further penalties.** (amended May 2011)

5.1.5 Expenses

Expenses incurred by the SCFA Commissioner and/or representatives shall be paid by the SCFA when included in the approved budget or approved by the SCFA Executive Committee.

5.1.6 Emergency Expenses

Emergency expenses, other than those included in the budget, may be reimbursed only upon a majority vote by the Executive Committee and may be paid only from the contingency and/or discretionary portions of the budget. The budget will include a reserve fund to be applied to unusual circumstances.

5.1.7 Signatures on Checks

Authorized to sign SCFA checks are: the SCFA Commissioner, the SCFA Treasurer. **Checks cannot be signed unless an invoice has been preapproved by one of the above. All invoices, register records, transactions, bank statements are to be kept up to date and available.** (amended May 2011)

BYLAW 6

6.1 MEETINGS, QUORUM, EFFECTIVE DATE ON APPROVED ITEMS

6.2 Executive Committee

6.2.1 Meetings

The Executive Committee shall hold at least two meetings a year, one during the fall and one during the spring. The sites for the meetings shall be selected by the SCFA Executive Committee President. No other meetings shall be held except those called by the SCFA Executive Committee President or upon the written request of the SCFA Commissioner or one-third of the members of the Executive Committee. Special meetings shall be accompanied by an agenda of the business to be transacted at that special meeting. The SCFA Executive Committee President shall preside over all meetings. In the SCFA Executive Committee President's absence, the SCFA Commissioner shall select another member of the Executive Committee to preside at that meeting.

6.2.2. Conduct of the Meetings

All SCFA Executive Committee meetings shall be conducted using "Roberts Rules of Order, latest edition."

6.2.3 Notice of Meetings

- A. The SCFA Executive Committee shall be notified two weeks in advance of SCFA meeting dates. Agenda items must be forwarded to the SCFA Commissioner at least two weeks in advance of each meeting for review by the SCFA Commissioner and SCFA Executive Committee President.
- B. Agendas shall be forwarded to the SCFA Executive Committee members at least one week prior to the scheduled meeting date.

6.2.4. Quorum

All meetings of the SCFA require 50% plus one (1) of the members in attendance to establish a quorum. Once a quorum is established it shall remain in effect until adjournment of the meeting.

6.2.5. Effective Date of Approved Items

Measures passed by the SCFA Executive Committee at any meeting shall become effective the following July 1st unless otherwise specified, but shall not be retroactively in effect unless specifically noted.

6.3 Conferences

6.3.1 Meetings

Each conference shall hold at least two meetings a year, one prior to the start of the season and the other at the conclusion of the season. Sites for the meetings shall be selected by the Conference President. Special meetings may be called by the Conference President, as needed.

6.3.2. Conduct of the Meetings

Meetings shall be conducted using "Roberts Rules of Order, latest edition."

6.3.3 Notice of Meetings

- A. The Conference President shall notify Conference members at least two weeks in advance of meeting times, dates and location of meeting. Agenda items must be forwarded to Conference President at least two weeks in advance of each meeting.
- B. Agendas shall be forwarded to Conference members at least one week prior to the scheduled meeting date.

6.3.4 Quorum

All meetings of the SCFA require 50% plus one (1) of the members in attendance to establish a quorum. Once a quorum is established it shall remain in effect until adjournment of the meeting.

6.4 General Assembly

6.4.1 Meetings

The SCFA General Assembly shall hold at least one meeting a year. The site for the meeting shall be selected by the SCFA Executive Committee President. Special meetings may be called by the SCFA Executive Committee as needed.

6.4.2 Conduct of the Meeting

All SCFA General Assembly meetings shall be conducted using "Roberts Rules of Order, latest edition."

6.4.3 Notice of Meeting

- A. The SCFA General Assembly will determine their next meeting date at the conclusion of the current SCFA General Assembly meeting. Agenda items must be forwarded to the SCFA President and/or SCFA Commissioner at least two weeks in advance of meeting.
- B. Agendas shall be mailed to the SCFA General Assembly members at least one week prior to the scheduled meeting date.

6.4.4 Quorum

All meetings of the SCFA require 50% plus one (1) of the members in attendance to establish a quorum. Once a quorum is established it shall remain in effect until adjournment of the meeting.

BYLAW 7

7.1

STUDENT ELIGIBILITY

- A. All conference colleges will recognize and abide by the California Community College Commission on Athletics COA/CCCAA Constitution and the decisions of the COA Executive Director.
- B. To be eligible to participate in all practices and Conference contests all student athletes must be registered in school according to the requirements set forth in the COA/CCCAA Constitution and the Bylaws of the SCFA.
- C. In all cases of questionable eligibility, the athlete will be considered ineligible until his case has been reviewed and ruled upon by the SCFA Commissioner. Eligibility forms are due in the SCFA Commissioner's Office postmarked prior to the first contest. ***The Form 3 is required to be completed and updated on the CCCAA website.***
- D. A student who has become ineligible may become eligible provided he meets the provisions of the COA/CCCAA Constitution. However, participation by the athlete during the time of ineligibility shall result in forfeiture of those games.

BYLAW 8

8.1 GENERAL POLICIES AND REGULATIONS

8.1.1 Sport Supplement

- A. Each college shall abide by the Southern California Football Association Supplement.
- B. Supplement policy must not be in conflict with the SCFA Constitution and Bylaws or COA/CCCAA Constitution.
- C. The supplement shall be adopted by the SCFA Executive Committee and ratified by the General Assembly.

8.1.2 Schedules

The SCFA schedule shall consist of ten (10) games, including both a conference game schedule and non-conference games.

8.1.2.1 Scheduling of Contests

The SCFA Commissioner will develop a master schedule to reflect date, time, opponents, and location of all SCFA contests.

- A. Games will be played on Friday or Saturday
- B. Games will begin no earlier than 1:00pm and no later than 7:00 pm. Home team will determine game time as needed, according to the following policy:

1. Day Games

Day games will begin at 1:00 pm, with the following restriction:

If visiting team travels over 100 one-way miles, the home team must play at night if they have lights or unless the visiting team agrees to play at 1 pm.

2. Night Games

Night games will begin at either 6:00 pm or 7:00 pm

- C.. Each college will send one copy of the final published schedule (including scrimmages) prior to the first scheduled contest to each of the following:
 1. The SCFA Commissioner.
 2. The Athletic Director at each conference college.
 3. The appropriate football coach of each conference college.
 4. The appropriate statistical service.
- D. The conference commissioner has the authority to make the final decision and assignments regarding scheduling.

8.1.2.2

Rules for Forfeit of Contests

Each college shall honor its schedule by playing each opponent. A college that chooses not to honor its schedule shall incur the following sanctions:

- A. Conference games not played shall be counted as a forfeit by the offending college and the offending college will not be eligible for post-conference play in the current year and the succeeding year.
- B. Non-conference games that are assigned by the office of the commissioner and not played shall be counted as a forfeit by the offending college and the offending college will not be eligible for post-season play in the current year.

8.1.2.3

Procedures for Changing SCFA Scheduled Contests

- A. After the final SCFA schedule of games has been adopted, there will be no change in date or time unless both athletic directors from the competing colleges mutually agree to the change and final approval is received from the SCFA Commissioner.
- B. The SCFA Commissioner must be notified of the change and must be given the rationale for that change. The Commissioner will approve or disapprove.
- C. The respective Athletic Directors must notify the coaches involved of the change.
- D. The SCFA Commissioner will then notify the rest of the Conference Athletic Directors.
- E. If prior approval from the Commissioner is not obtained, all colleges involved in the change will forfeit that game in question.

8.1.2.4

Cancellation and Postponement

- A. If after applying the following regulations governing cancellation and postponement, opposing athletic directors do not agree or these regulations otherwise fail to produce a solution, the SCFA Commissioner will make the scheduling decision.
 - 1. The SCFA Commissioner will discuss the cancellation or rescheduling issue with both athletic directors before rendering a decision.
 - 2. All cancellations or postponements must have the approval of the SCFA Commissioner.
- B. The following are acceptable reasons for cancellation or postponement of a contest:
 - 1. Inclement weather – when playing conditions, due to inclement weather, become so unsatisfactory that it is detrimental to the safety of the contestants. The officials at that contest shall have the authority, in collaboration with the game manager, home team athletic director, or their designee, to terminate the contest.
 - 2. Transportation involving hazardous travel
 - a. Road conditions.
 - b. Vehicle breakdown resulting in other than contest delay.
- C. Other
 - 1. Health hazard as declared by local health or pollution agency.
 - 2. Failure of officials to appear.
 - 3. Emergency as declared by local Board of Trustees.

- D. If a contest is to be cancelled or postponed for allowable reasons, the contest will be re-scheduled according to the following procedure:

A cancelled or postponed game will be played the very next day that either one of the colleges' football field is available, or by mutual agreement of both athletic directors and the SCFA commissioner. Every effort must be made to play the game no matter what circumstances caused the game to be canceled. The immediacy of the make up is critical to the integrity of the schedule. Only in the rarest cases would the game not be rescheduled. If the incident occurs on a Friday, the make-up game would be attempted on the next day or any day through Tuesday of the following week. If the Bye week has not past, and both teams are not scheduled to play another game on that date, that will be the date of the game.

8.1.3 Team Rosters

8.1.3.1 Football team rosters are official documents of the SCFA. They must include Name, Jersey Number, Position, Height, Weight, Eligibility Year (Fr. or So.), High School, City and State. (See **Addendum C** for sample roster format)

8.1.3.2 Official team rosters must be sent to every opponent and the SCFA Commissioner by Monday preceding the first football game of the season.

8.1.3.3 Once there is compliance with 8.1.3.2, all opponents and the SCFA Commissioner must be notified of any changes in the roster during the week that rosters changes occur.

8.1.3.4 Wearing a jersey number in a game by any player, which is not accurately reflected on the roster is a violation, punishable by forfeiture.

8.1.3.5 In circumstances where a player wears a jersey with a number that is not on the roster for that game, forfeiture will occur unless the name of the player is announced at the game and the opposing team, other opponents, and the SCFA Commissioner are notified by the Monday following the game.

8.1.4 Conference Champions

- A. A champion shall be determined for each conference. Conference championships will be determined on the basis of percentage of contests won in the conference.
- B. The championship team will be awarded a trophy/plaque to signify the championship.
- C. Should there be a tie for the conference championship- Co-champions will be declared and duplicate trophy/plaques will be awarded.
- D. All-Conference Teams, MVP, etc. are provided for in SCFA Supplement.

8.1.5 Breaking Ties for Post-Conference Purposes

When Conference ties exist, the following tie-breaking criteria will be used for the purposes of post-conference selection.

- A. If two teams tie for a conference championship the tie will be broken by:

1. HEAD TO HEAD COMPETITION

B. If there is a three-way or multiple team tie for a conference championship or a qualifying post-conference selection, the tie will be broken by:

1. HEAD TO HEAD COMPETITION

If one team beat all the other teams they are tied with -they are declared as the winner of the tie breaker.

If a tie still exists then the tie will be broken by:

2. Compare the **wins** of the tied teams against the top-ranked non-conference teams in the CCCAA/CCCFCA poll in descending order; i.e. compare the tied teams with the team ranked #1 in the poll, then with the team ranked #2 in the poll, then the with the team ranked #3 in the poll, etc. (5/6/10)

If a tie still exists then the tie will be broken by:

3. HIGHEST RANKED TEAM IN FINAL CCCAA/CCCFCA POLL.

Note: If at any point in the process the multiple-team tie is reduced to two teams, the two-team tie-breaking shall be applied.

8.1.6

Passes

1. Fifty (50) SCFA athletic passes will be distributed to each college by the SCFA Commissioner at the beginning of the school year.
2. Association lifetime passes shall be given to retired college or SCFA representatives who have served in some sports capacity for a minimum of five (5) years. Lifetime passes shall be presented only after nomination by a member of the SCFA Executive Committee and with the approval of the Executive Committee. These passes shall only be awarded to persons who have made special contributions to the SCFA colleges or to community college athletics.

8.1.7

Conferencing

SCFA member colleges shall be assigned to a conference. The process to determine the assignment of each college to a conference shall be done in such a manner to reflect the purpose of the Association: to bring uniformity, competitive balance and parity to Southern California community college football.

(See **Addendum B** for *Competition Committee Considerations for conferencing*)

BYLAW 9

9.1 POLICIES AND REGULATIONS FOR GAME CONDUCT

9.1.1 Game Conduct Rules

The NCAA Football Rule Book section, "Conduct for Players and Others" will be adhered to and will prevail if more strict than the State decorum rules.

9.1.2 State Decorum Policy

The COA/CCCAA Decorum Policy will govern all SCFA events and is the responsibility of all participants. This includes scrimmages.

COA/CCCAA Bylaw 4.3 - Decorum

4.3.1 Decorum at California community college events is the responsibility of all participants. For the purpose of this policy, the following definitions apply:

A. PARTICIPANT - is a player, coach, team member, team attendant, official or college staff member.

B. DISQUALIFICATION - is removal from an event for an accumulation of personal or technical fouls, yellow cards, etc. and is not under the jurisdiction of this policy, but are covered by the rules of the sport

C. EJECTION - is defined as the immediate removal from further participation in an event as a result of abusive, verbal or physical behavior.

1. First Offense: In addition to immediate ejection from the contest, the individual shall be suspended from the following contest. Each ejection shall be reviewed by the conference commissioner to determine if the ejection is a "strike" and covered by this policy.
2. All ejections shall be treated as first offenses unless a previous "strike" has been declared by the conference commissioner.
3. Second "strike" (same Individual): In addition to immediate ejection from the contest, the individual shall be suspended from all remaining contests including PC.
4. Determination of whether or not an ejection is a "strike" may only be appealed to the conference appeals board. A decision by the conference appeals board is final.

D. VERBAL OR ABUSIVE BEHAVIOR - is defined as, but not limited to: unsportsmanlike tactics, such as using profanity or vulgarity, taunting, spitting on an opponent, ridiculing, pointing a finger, making obscene gestures, throwing gang signs, baiting of opponents, or inciting undesirable crowd reactions which results in ejection.

E. PHYSICAL ABUSE - is defined as any physical act that results in ejection.

F. EVENT - is defined as the time a visiting team or participant arrives at the site until the time the visiting team or participant leaves the site.

4.3.2 Where official playing rules and COA decorum rules differ, the most stringent rules shall be enforced.

4.4 Punishment for Physically Assaulting Officials

Physically assaulting or attempting to physically assault an official shall result in ejection and the individual shall be disqualified from participation in California community college athletic activities for a period of sixty (60) months.

4.5 Punishment for Leaving Bench Area

Coaches or participants entering the field of play from the bench area in reaction to a confrontation shall be ejected and punished as outlined in Bylaw 4.3. If, in the opinion of the officials, a coach going onto the field of play was helpful to the officials in the effort to control players, the penalty against the coach may be waived.

4.6 Punishment for Violation of the Tobacco and Substance Abuse Policy

4.6.1 The use or possession of any form of tobacco, alcohol, or other controlled substances by any participant during California community college-sponsored athletic activity shall be punished by ejection.

4.6.2 Ejection for violation of Bylaw 4.6 shall be the same as those outlined in Bylaw 4.5.

4.7 Reporting of Ejections

4.7.1 Within 24 hours after a contest where there has been an ejection of a player or a participant, the coach of the team shall report the names and circumstances to the athletic director who, in turn, shall immediately inform the conference commissioner. Failure by a coach to report shall be penalized the same as in Bylaw 4.3 and 4.4. Failure of an athletic director to report may be referred to the conference commissioner for disciplinary action. Conference commissioners shall cause the report of ejections to be sent to the next team on the college's schedule.

4.7.2 Coaches or team attendants penalized by any of the above rules are prohibited from participation during a game only, not from carrying out assigned non-game responsibilities.

4.7.3 Each person participating in a California community college athletic event shall receive a copy of this decorum policy and provide a written acknowledgment of understanding.

4.8 Penalties for Violation of Bylaw 4 See COA/CCCAA Article 7.5.12.

Coaches or team attendants penalized by any of the above rules are prohibited from participation during a game only, not from carrying out assigned non-game responsibilities.

9.1.3

Additional SCFA regulations for decorum and ejections

1. Ejected players must leave the stadium. Coaches will leave the stadium area (including the press box). If suspended from a game, they may continue to coach during the week but must have no contact with the players two (2) hours before the game until two (2) hours after the game. They must be away from the stadium area (including the press box) during the game and for two (2) hours pre and post game time period.

2. Officials may, at their discretion, allow coaches to move a very short distance into the field if they are clearly trying to prevent players from entering the field.
3. Individuals (players, etc.) suspended for the next game and/or subsequent games may not occupy the team areas of those games.
4. SCFA Commissioner, Commissioner of Officials Association, and others determined by the SCFA Commissioner shall have the opportunity to review the videotape of any game in which a fight occurs. If the tape reveals that a player or coach not already disqualified by officials came off the bench or participated in a fight, the SCFA Commissioner may suspend those individuals for a game(s). The SCFA Commissioner may also use videotape to correct an obvious misidentification of fight participants or those leaving the team area.

9.1.4

Timelines

All rules stated in Bylaw 9 are in effect for any player or coach who institutes a fight or unsportsmanlike act that causes a general disturbance before or after a game. These acts that occur one hour before or after games shall be reviewed by the SCFA Commissioner who shall make a decision on what penalties shall be imposed. A report of the action taken will be sent to each SCFA President and members of the Executive Committee.

9.1.5

Camera use during altercations

The game camera must remain in operation in any altercation until the players leaving the playing field and the altercation has ended.

BYLAW 10

10.1

DUE PROCESS PROCEDURES, APPEALS

see Article 7 COA/CCCAA Constitution for Penalties and Appeals

Appeals pertaining to division/conference assignment are to be submitted to the SCFA commissioner who shall forward the appeal to the Competition Committee. The Competition Committee shall consider the appeal and make a recommendation to the commissioner. The commissioner shall consider the recommendation of the Competition Committee and then render a final decision. This ends the appeal process. The only appeal that may follow is one that claims a violation of due process. Such appeals shall be forwarded to the SCFA Appeals Board.

The operation of the Appeals Board is described in the COA/CCCAA Constitution, Article 7.5 and selected sections of that article are duplicated below with the article/section number from the COA/CCCAA Constitution. (*See entire COA/CCCAA constitution, Article 7.5 for entire due process procedures*)

7.4.6 APPEALS PROCESS

7.4.6.1 An appeal is a written request by the college president requesting a review of an inferior body's interpretation of the rules and/or the enforcement of a penalty. The appellate process is as follows: (*except Disabilities Appeal Board. See Article 7.5.14*)

- A. Conference appeals board.
- B. COA appeals board.
- C. COA Board.
- D. Binding Arbitration (*See Article 7.5.11*)

7.4.6.2 Hearings are defined as:

- A. HEARINGS SUBMITTED – the appellate body rules based on submitted materials.
- B. HEARINGS TESTIMONIAL – after a vote by the board, the appellate body invites the parties to present evidence in person.

7.4.7 APPEALS PROCESS—THE CONFERENCE COMMISSIONER

7.4.7.1 All requests for formal interpretation of the Constitution and Bylaws and/or appeals shall be submitted in writing to the conference commissioner. All appeals of rulings by the conference commissioner must be submitted in writing and must include pertinent support information such as up-to-date transcripts, factual medical records, sport schedules, and records of previous rulings. The request for an appeal must state if the appellant is seeking a testimonial hearing. The decision to hold a testimonial hearing is, however, at the sole discretion of the appeals boards. All appeals are to be submitted first to the conference commissioner who will see that all submitted appeal materials and rulings by the conference are submitted to each level of appeal. The COA Executive Director will be responsible for all material submitted to the Binding Arbitration Panel. Each appeals board will decide upon original materials as submitted. No additional materials may be provided to a higher authority. Should either party believe that additional materials are required in order to obtain a just decision, that party may request a return to the previous level with a written request to the conference commissioner. The question of a reconsideration of the issue shall be put to the last ruling Panel. A decision not to reconsider the matter is not subject to appeal and is final.

7.4.7.2 Alleged conference or *Constitution and Bylaws* violations shall be reported to the conference commissioner within two (2) working days after discovery of the alleged violation. Failure to report alleged violations may result in the imposition of penalties on the school or individual who failed to report. Failure to report does not

bar investigations, rulings or impositions of sanctions against those who should have been reported for violation of the *Constitution and Bylaws*.

- 7.4.7.3 The conference commissioner shall interpret and rule on the provisions of the *Constitution and Bylaws* for colleges, students, college administrators, and employees of member schools in his/her conference.
- 7.4.7.4 The conference commissioner is responsible for the first level interpretation, ruling, and enforcement of this *Constitution and Bylaws*.
- 7.4.7.5 The conference commissioner *shall not* modify, extend, waive, or disregard any provision of the *Constitution and Bylaws*. His/her ruling may be appealed to the conference appeals board, which may modify, reverse, or ratify the conference commissioner's ruling. Decisions by the conference commissioner on injury illness waivers, reporting error waivers and dropped sports are not subject to appeal and are final.
- 7.4.7.6 Reports of alleged violations that occur after the end of the regular season but prior to the end of the PC in that sport and involving a team that is participating in PC, shall be resolved by the respective conference commissioner, chair of the respective appeals board, and the COA Executive Director by majority vote of these three persons.
- 7.4.8 APPEALS PROCESS—THE CONFERENCE APPEALS BOARD
 - 7.4.8.1 Each conference shall establish a conference appeals board. The conference appeals board shall be composed of a representative from each college in the conference. However, a conference may establish a different conference appeals board membership composition with the approval of the COA Board. This approval shall be for the conference appeals board's operation for the following year. The COA Board must act on the request for a change in the composition of a conference appeals board by its final meeting of the school year preceding the year that the new composition would go into effect.
 - 7.4.8.2 The function of the conference appeals board shall be to consider written appeals of the rulings by the conference commissioner.
 - 7.4.8.3 A member college, a student of the member college, or employees of the college shall have the right to appeal decisions rendered by the conference commissioner. No person who has been suspended or has received a "strike" (see Bylaw 4.3.) shall be permitted to participate during the appeals board deliberations, or until such time that the appeal is granted, or the period of suspension has been served. Appeals shall be made to the conference appeals board of the conference in which the college, student of the college, or employee of the college is a member. (*See Appeals Flow Chart, page 42.*) All such appeals must be submitted to the conference commissioner in writing and signed by the college president within ten (10) days of the conference commissioner's ruling. Within three (3) working days, conference commissioner shall inform the conference appeals board of the appeal of the conference commissioner's ruling. All materials to be the basis of the appeal shall be submitted with the written request to the conference commissioner. There shall be no direct contact by any interested party with any member of the appeals board. Direct contact shall result in automatic denial or approval of the appeal, as appropriate.
 - 7.4.8.4 Appeals directed to the conference appeals board must be made in writing and signed by the college president within ten (10) working days of receiving the conference commissioner's ruling. After receiving an appeal, the conference appeals board shall review the appeal within ten (10) working days. However, if the

conference appeals board votes to hold a testimonial hearing, the appellant shall have an additional five (5) working days notice of the hearing.

- 7.4.8.5 The conference appeals board may call for testimony from those it deems appropriate, and seek other information at the hearing or by way of independent investigation. The conference appeals board shall reach its decisions by a majority vote conducted by written ballot. In case of a tie vote, the appeal is denied. The conference appeals board shall make its decision in writing which shall be retained for a three-year period by the appropriate conference commissioner. If the conference appeals board schedules a testimonial hearing, the appellant shall have the right to:
- A. Appear and be heard.
 - B. Present all relevant information, which may, at the discretion of the conference appeals board, include other persons' declarations.
 - C. Request the attendance of any person to testify at the hearing.
 - D. Question any witnesses. All witnesses are subject to examination by the parties and the members of the conference appeals board.
- 7.4.8.6 A conference appeals board member who is affiliated with the college or directly with the individual involved in the appeal shall not participate in the hearing or the conference appeals board's deliberation or voting.
- 7.4.8.7 The conference appeals board shall have the right to take the following action:
- A. Grant or deny the appeal.
 - B. Modify, reverse, or ratify decisions of the conference commissioner.
 - C. Request the attendance of any person to testify at the hearing.
 - D. Question any witness.
- 7.4.8.8 The decision of the conference appeals board shall be distributed by the conference commissioner in writing to the appealing party, the appellant school's athletic director, the appellant school's college president, and the Executive Director.
- 7.4.8.9 If a decision of the conference appeals board appears to modify, extend, or disregard any provision of the *Constitution and Bylaws*, that decision shall be forwarded through the Office of the Executive Director to the appropriate appeals board for modification, reversal, or ratification. No decision by the conference appeals board is final until reviewed by the appropriate appeals board if the Executive Director states in writing and notifies the appropriate conference commissioner that the decision appears to modify, extend or disregard any provision of the *Constitution and Bylaws*. The determination of whether a conference appeals board decision appear to modify, extend or disregard any provision of the *Constitution and Bylaws* shall be solely determined by the Executive Director.
- 7.4.8.10 In no event shall additional eligibility be granted to a student athlete until the conference appeals board's decision is modified, reversed, or ratified by the appropriate appeals board, with the exception of injury/illness and reporting error decisions by the conference commissioner. A student athlete shall not be allowed to participate in intercollegiate competition until the appeals board authorizes such participation.
- 7.4.8.11 Decisions of the conference appeals board are final unless timely appealed to the Executive Director or the COA Appeals Board as set forth hereafter.

APPEALS PROCESS FLOW CHART

STEP

- 1) Form 4A & 4B Conference Commissioner Ruling; appeal resolved
- 2) Or appealed to Conference Appeals Board Appeal resolved
- 3) Or referred to COA Executive Director Who directs
- 4) Appeal to COA Appeals Board Appeal resolved or
- 5) The appeal may be reviewed by the COA Board at its discretion. Appeal resolved or
- 6) Request binding arbitration

DISABILITIES APPEALS PROCESS FLOW CHART

STEP

- 1) Form C Conference Commissioner Endorsed notification
- 2) Referred to COA Executive Director who directs
- 3) Appeal to Disabilities Appeals Board Appeal resolved or
- 4) The appeal may be reviewed by the COA Board at its discretion. Appeal resolved or
- 5) Request binding arbitration

BYLAW 11

11.1 PROTESTS

11.1.2 Rules Protests

- A. Protest(s) shall be made verbally to the opposing coach and officials at the time of protest and then be followed up in writing within two working days.
- B. The written protest shall be faxed to the SCFA Commissioner. Written protests shall be signed by the coach and Athletic Director.
- C. The SCFA Commissioner will collect relevant data pertaining to the protest from both coaches and official(s).
- D. The SCFA Commissioner may appoint a committee of no more than three members to rule on the protest, with the SCFA Commissioner acting as chairperson. The committee shall be composed of individuals with expertise in the rules of football. Committee members shall not be affiliated with the college involved with the protest.

11.1.3 Policy/Procedure/Sport Supplement Protests

- A. The protest shall be made in writing, signed by the protesting party and his athletic director and then sent to the Commissioner.
- B. After collecting relevant data from involved parties, the SCFA Commissioner shall rule on the protest and that ruling will be final.

SCFA

DIVISION/CONFERENCE STRUCTURE 2010 and 2011

NATIONAL DIVISION	CENTRAL DIVISION	AMERICAN DIVISION
<p>National Northern Conference Hancock El Camino Ventura Canyons Bakersfield Cerritos</p>	<p>Central West Conference Chaffey Long Beach Citrus Moorpark LA Harbor Antelope Valley</p>	<p>American Mountain Conference East Los Angeles San Bernardino Valley San Diego Mesa Compton Mt. San Jacinto Victor Valley</p>
<p>National Southern Conference Palomar Grossmont Mt. San Antonio Pasadena Fullerton Saddleback</p>	<p>Central East Conference Riverside Desert Orange Coast Santa Ana Southwestern Golden West</p>	<p>American Pacific Conference Santa Monica LA Valley Glendale LA Southwest West LA LA Pierce Santa Barbara</p>

Competition Committee Conferencing Considerations

Every two years the competition committee will review the competitive balance in each division and make a recommendation to the SCFA Commissioner for movement of colleges from one division to another, as well as consider lateral movement from one conference to another.

- A. Movement from the National Division to the American Division is based upon the worst won-lost record (with less than .500 records in conference competition).**
- B. Movement from the American Division to the National Division is based upon the best won-loss record during the same two-year period.**
- C. Generally, two teams from the National Division will move to the American Division every two years and be replaced by two teams from the American Division, subject to recommendation by the competition committee and final approval by the SCFA Commissioner.**
- D. Colleges in the National Division must have a losing record to be eligible for movement to the American Division.**

(See SCFA Bylaw 3.4.4)

ADDENDUM C

Roster format to be used by all SCFA members (See SCFA Bylaw 8.1.3)

Sample Rosters

College Name
2008 Football Roster
NUMERICAL ROSTER

No	Name	Position	Ht.	Wt.	Year Fr/So	High School	Home town	State
10	Smith, Mike	QB	6-0	190	Fr	West Central	Burbank	CA
13	Angelo, Dante	WR	6-2	185	So	Union	Los Angeles	CA
22	Thompson, Richard	DB	6-1	200	Fr	Central Falls	Miami	FL
46	Abercrombie, Nat	LB	6-3	245	So	Franklin	Los Angeles	CA
55	Simpson, James	OL	6-5	310	So	East Central	Moorpark	CA
77	Grande, Jose	OL	6-7	320	Fr	Roosevelt	Portland	OR
99	Little, Bobby	K	5-8	160	Fr	Central Catholic	San Bernardino	CA

College Name
2008 Football Roster
ALPHABETICAL ROSTER

Name	No	Position	Ht.	Wt.	Year Fr/So	High School	Home town	State
Abercrombie, Nat	46	LB	6-3	245	So	Franklin	Los Angeles	CA
Angelo, Dante	13	WR	6-2	185	So	Union	Los Angeles	CA
Grande, Jose	77	OL	6-7	320	Fr	Roosevelt	Portland	OR
Little, Bobby	99	K	5-8	160	Fr	Central Catholic	San Bernardino	CA
Simpson, James	55	OL	6-5	310	So	East Central	Moorpark	CA
Smith, Mike	10	QB	6-0	190	Fr	West Central	Burbank	CA
Thompson, Richard	22	DB	6-1	200	Fr	Central Falls	Miami	FL

Note: See SCFA Bylaw 8.1.3 for mandatory roster requirements and procedures.

ADDENDUM D

Southern California Football Association

SCFA

Coaches Code of Ethics

1. Community College Intercollegiate football is a players' game. The paramount concern of coaches is the total development, welfare, enjoyment and safety of their players.
2. Coaches bear responsibility for teaching their players to strive for success while playing fairly, observing the playing rules and the highest levels of sportsmanship.
3. Coaches shall treat officials with respect and dignity, and shall teach their players to do the same.
4. Our opponents are worthy of being treated with respect. Coaches will model such respect for opponents in their words and deeds and expect their players to do likewise.
5. In both victory and defeat, the behavior of a coach shall model grace, dignity and composure.
6. Coaches shall adhere to the highest standards and the regulations of the institutions they represent: their college, sports governing bodies and sponsoring organizations.
7. Coaches have a responsibility to promote the interests of sport, including treating media with courtesy, honesty and respect.
8. Coaches shall model inclusive behavior, actively supporting cultural diversity while opposing all types of discrimination, including, but not limited to, racism and sexism.
9. Coaches are responsible for taking an active role in education about, and prevention and treatment of, drug, alcohol and tobacco abuse, both in their own lives and in the lives of their players.
10. Coaches shall refrain from all manner of personal abuse and harassment of others, whether verbal, physical, emotional or sexual, and shall oppose such abuse and harassment at all levels of their sport.
11. Coaches shall seek to honor those who uphold the highest standards and principles of their sport and shall use appropriate protocol to oppose and eliminate all behavior that brings disrepute to the sport – violence, abuse, dishonesty, disrespect and violations of the rules governing competition.

Ethical Recruiting

1. All coaches and agents of the college shall abide by the spirit and letter of CCCAA/COA Bylaw 2 (Recruitment of Student Athletes).
2. A head coach must accept total responsibility for the activities of all assistant coaches.
3. It is a breach of ethics to recruit a player enrolled at another community college.
4. Negative recruiting is a serious breach of ethics by any coach. Derogatory and/or slanderous statements about other institutions, its coaches, administrators, or players cannot be accepted. The coach must confine his statements to an honest and forthright presentation of the facts.
5. It is unethical for any coach to make statements to any prospective student athlete which knowingly cannot be fulfilled.

Adapted from the NSCAA and AFCA coaching code of ethics.