

Southern California Football Association
SCFA

General Assembly Meeting - **MINUTES**

May 6, 2008 – 10 am

Palm Desert

Attendance: Kim Ensing, Hancock; Newton Chelette, Perry Jehlicka, AVC; Jeff Chudy, Bakersfield; Frank Mazzotta, Dan Smith, Cerritos; Carl Beach, Bob Olivera, Chaffey; Kevin Emerson, Cliff Warat, Citrus, Garrett Tujnaque, Chuck Lyons, Canyons, Jason Brown, Lefty Olguin, Compton; Dean Dowty, Terry Schukart, Desert; Lynn Cain, Al Cone, East LA; John Featherstone, Rory Natividad, Carolyn Bueller, El Camino; Tim Byrnes, Sue Beers, Fullerton; John Rome, John Cicuto, Glendale; Albert Gasparian, Golden West; Mike Jordan, Grossmont; Mike Reisbig, Larry Reisbig, John Fytpaa, Long Beach; Andrew Alvillar, Nabeel Barakat, Nin Malone, George Swade, LA Harbor; Henry Washington, LA Southwest; Jim Simms, Chuck Ferrero, LA Valley; Howard Davis, Moorpark; Bob Jastrab, Joe Jennum, Deb Blackmore, Mt. SAC; Casey Mazzotta, Pat Springer, Mt. San Jacinto; Mike Taylor, Barbara Bond, Orange Coast; Joe Early, Scott Cathcart, Palomar; Kenny Lawler, Beverly Tate, Mike Jones, Pasadena; Bill Brown, Barry Meier, Riverside; Tony Lipold, Debbie Kerr, Saddleback; Dave Evans, SD Mesa; Avie Bridges, Santa Ana, Craig Moropoulos, Mike Warren, Santa Barbara; Robert Taylor, Rhoda Hyatt, Santa Monica; Ed Carberry, Terry Davis, Southwestern; Mon Mack, Steve Tobias, Ventura; Jaye Tashima, Victor Valley; Marguet Miller, Steve Aggers, West LA.
Jim Sartoris, Commissioner; T. Mark Johnson, Treasurer; Rich Kollen, Dir. Of FB Operations; Chris Ruiz, SID.
Note: Carlyle Carter, Executive Director of the CCCAA was also in attendance.

1. Introductions of SCFA Officers and Executive Committee

SCFA President Larry Reisbig reviewed the process that went into the creation of the new SCFA and introduced the SCFA implementation committee as well as the new Executive Committee and Officers which were elected to guide the SCFA.

2. President's Report – Reisbig

President Reisbig reviewed the activities of the executive committee and related to the group the results of his meeting at the COA convention with Jon Volek, Management Council FB Rep and others representing a potential sponsor for the State Championship Game. Larry said the sponsorship for the State Game looked very promising and that the group seemed to be very amenable to working things out.

President Reisbig introduced Carlyle Carter, CCCAA Executive Director, who addressed the membership.

3. Commissioner's Report – Sartoris

Commissioner Sartoris reviewed several issues that were recently dealt with as follows:

- 1. Combines/ All Star contests - Sartoris reminded all that Combines were treated the same way All Star contests are treated. These were not recruiting events. No logos to be worn by coaches. Sartoris reminded all to review all recruiting rules contained in Bylaw 2 of the COA constitution.**
- 2. New NCAA 40 sec rule – Sartoris informed the members that both the NCFA and the SCFA commissioners and executive committees agreed that this new rule should not be implemented for the 2008 season because of the complexities of the rule and the inability of all colleges to have visible delay-of game clocks. The process to waive this NCAA rule for 2008 was reviewed and Sartoris told the group he was hoping that an official announcement would be forthcoming from the CCCAA office soon.**
- 3. Delay of game clocks - Sartoris reminded the members that visible delay-of-game clocks were mandatory, whether we use the 2007 timing rules or the new 2008 timing rules. However, for this coming season appeals to waive this requirement would be**

granted as per SCFA Supplement 8.3.2. However, by 2009 all colleges must meet the NCAA rules, which require visible delay-of- game clocks.

4. **Master 2008 Game Schedule** – Sartoris announced he was very close to completing the Master Schedule for 2008. Member colleges were asked to closely look at the draft schedule and report any errors or changes. Sartoris reviewed the new requirements for standardized game times and the rationale behind them. (Supplement 3.2 and Bylaw 8.1.2.1) The final master schedule will also include scrimmage dates and times, as approved by the executive committee at their last meeting. Sartoris called for each college to send him their information on scrimmage arrangements.
5. **All-Conference Team Selection Procedures** - Sartoris announced that Mike Taylor was working on a recommendation for standardization of the selection process for the all-conference teams. Taylor passed out a proposal to be reviewed.
6. **Insurance and Tax procedures** – Sartoris announced that he was working with T. Mark Johnson and other commissioners to secure the proper liability insurance for the conference officers as well as, completing the necessary paperwork to application for the tax-exempt status for the association.

4. Director of Football Operations' Report – Kollen

Rich Kollen reviewed his position and responsibilities as Director of Football Operations. Rich reminded the members that questions or concerns having to do with officiating or football related questions should be directed to him. He reviewed the assigning process and announced that because of the standardized game times of 1, 6 or 7 pm, he was confident that the assigners could provide the highest quality of officials for our games. Rich reminded the members that their dues also included the use of game observers, which was tool to be used for evaluation of our contests. Observers would evaluate, not only the officials, but the conduct of the coaches, players, fans, as well as, evaluate game management.

Rich handed out a summary sheet of the rule changes for 2008 (not including the new 40 sec. rule)

5. Sports Information Director's Report – Ruiz

Chris Ruiz reviewed his position and responsibilities as Sports Information Director. He will be responsible for compiling all game and conference stats as reported by game statisticians. It was emphasized that all college **MUST** use STAT CREW as their game stat software. It was noted that most colleges were set up to use this software, but that a few still need to get on-board. Chris announced that he is available to assist all colleges in training their statisticians in the use of STAT CREW. Chris mentioned that it is particularly important to establish a permanent roster before the first game and not change numbers unless absolutely necessary – because of the problems that occur with the STAT CREW software. Chris also announced that he had developed a website for the association: scfafootball.com The website is active but still is in the development stage.

6. Treasurer's Report – Johnson

T. Mark Johnson was present to make a few comments as to his function as SCFA Treasurer. Sartoris noted that the association was very fortunate to have T. Mark agree to continue at this position. His vast experience was invaluable.

The draft budget was presented to the members for adoption.

After a review of the draft budget, it was **MSP** to accept the budget for the 2008/2009 school year. The vote was unanimous.

T. Mark announced that invoices for the membership dues of \$2000, would be sent to each college by July 1, 2008. Payment of the dues, made out to the Southern California

Football Association, were due by August 15, 2008. If colleges need to know the Tax I.D. number of the SCFA they could obtain that from either him or Sartoris.

7. Ratification of SCFA Constitution, Bylaws and Supplement

Note: change in language of Bylaw 8.1.5 (tie breaking procedures)

After noting a recommendation to change Bylaw 8.1.5 from what appeared in the draft Bylaws, it was MSP to ratify the SCFA Constitution, Bylaws, and Supplement. The vote was unanimous. Sartoris announced that Final versions of these documents would be sent to all member colleges.

Coaches were reminded to look closely at the video exchange rules, which might be different than what they have used in the past.

8. Review of important procedural issues for 2008 season

a. Mandatory roster requirements – see Bylaw 8.1.3 and Addendum C

As a point of emphasis, Sartoris call the members attention to the mandatory roster requirements.

b. Game management check list – Supplement 8.0

Sartoris announced that a game management check list is being developed to assist each game manager prepare for SCFA games.

c. Eligibility form reporting procedures – Bylaw 7.1

9. Clarification of all 2008 football dates

A calendar of practice dates was provided for each college. It was noted that a future possible change in the counting procedure, associated with the counting of 2 practice opportunities on a holiday, would be considered by the FB coaches association.

8. Report on post-season bowls and playoff format

It was noted that to insure 7 bowl games in the south part of the member dues was to establish a bowl fund to help sponsor bowl games. It was noted that two sponsored games now exist – Golden Empire Bowl (Bakersfield) and the Orange County Bowl (Orange Coast College). Mike Warren, A. D. at Santa Barbara said he was in consultation with a potential sponsor in Santa Barbara. The remaining games would be sponsored by the association, as has been the present practice by the conferences in the past. It was noted that bowl proposals were due in to the COA office by June 1.

Sartoris reminded the members that the a Form 5, which modified the 8-team playoff format for the south was approved by the management council at their April meeting.

9. Status of State Championship game for 2008

Joe Early, 1st V.P of the CCCFCA, announced that both the north and the south representatives were meeting to discuss plans for the State Championship game for 2008. A potential sponsor has been identified and Joe was calling a meeting to discuss a plan for the south, should the game be held in the south. A meeting of the CCCFCA reps, John Volek, Carlyle Carder, and the potential sponsor was announced in conjunction with the AD's convention in South Lake Tahoe May 28-30.

10. Next meetings

Each conference president will call a meeting of their conference prior to the beginning of the Football Season

Reminder: CCCFCA summer meeting for all football coaches

Friday, July 11, 2008

Orange Coast College – 10 am.