

Southern California Football Association
SCFA

Executive Committee Meeting
October 10, 2008
Long Beach City College
10:00 am

Minutes

1. Call to Order

Present: Larry Reisbig, Barry Meier, John Cicuto, Newton Chelette, Lefty Olguin, Frank Mazzota, Ed Carberry, Mike Taylor, Jeff Chudy, Henry Washington, Rich Kollen, T. Mark Johnson, Chris Ruiz, Jim Sartoris
Absent: none

2. President's Report – Reisbig

President Reisbig expressed that things seemed to be going smoothly and commended the work of Chris Ruiz in keeping the SCFA website up to date and informative. He expressed concern about the polls and some of the confusion that existed as to who voted on the two polls that are being circulated. After a lengthy discussion and clarification about the differences between the CCCFCA/CCCAA poll and Fred Baer's JC Athletic Bureau poll, the committee agreed that having two polls was very confusing to players, coaches, administrators, and fans and that the coaches association should confront this problem and come up with a way to have only one poll.

3. Commissioner's Report – Sartoris

Review of Eligibility issues -
Sartoris reported that all colleges met their deadlines for posting their Form 3's on the COA website and getting their Form 1's into the commissioners office.

Form 3 Data and Breakdown

In reviewing the information on each college's Form 3, in order to prepare a breakdown of the data, it was discovered that many errors existed. Most of the errors concerned confusion concerning the four columns which requires information on the student's high school. An email to all colleges was sent asking the athletic directors to review their Football Form 3's, with their eligibility clerks, to make sure those columns were accurately marked. Once those errors are corrected, a breakdown of the data on the Form 3's will be generated so that the SCFA will have some baseline data to work from in the future.

Appeals

Very few Form 4 Injury/Illness appeals were filed, but all were passed on to the commissioner of the conference during the year the injury/illness occurred (as directed by Carlyle Carter). Three Form 4 – Eligibility Waiver appeals were submitted. One was returned to the appealing college for lack of required documentation, two were forward to the SCFA appeals committee. One was approved and sent on to the COA Appeals Board and one was not approved and subsequently withdrawn by the appellant.

Ejection Reports

Only three (3) ejections occurred in the first half of the season (over 80 football games). This seems to be a tribute to our student athletes, coaches, administrators and football officials who are all emphasizing good sportsmanship and the COA decorum rules.

COA meetings - October 15-17 in S.F.

Legislation -Policy items

Sartoris reminded the committee of the Fall COA conference. While there were no operational items on the legislative list concerning football, there were Policy items that the committee discussed. The policy item of most interest was P 2 – In-state recruiting. Conference presidents reported some of the discussion that their conferences had concerning the pros and cons of opening up the recruiting rules for in-state students. A straw vote was taken by a few of the conferences with generally a split of those in favor of P 2 and those against P 2 being reported. Sartoris reminded the committee that this was an important piece of legislation that would be discussed extensively at the next COA conference and that it was a first reading for the COA Board, so it will not be subject to an up or down vote until probably the Spring COA convention. Sartoris encouraged the committee members to express their opinions at the various meetings that will take place at next week's conference in San Francisco. Policy item 6 (P6- use of state- wide stat formats) was also discussed and concern was expressed that some colleges struggle to provide the resources or personnel to follow some of the requirements. All agreed that training was very important so that stat keepers were given the opportunities to do their jobs. P 11 – student athlete physical screening, was discussed and all agreed that while each college may operate with slight differences, the committee agreed that physical screenings should be mandatory before official practice begins for the season of sport.

4. Treasurer's Report – Johnson

T. Mark reported on the revenue and expenditures made so far this year. He reported that all colleges had paid their dues except for one. He is working with that college as they work their problem out. He also reported that the checking account for the SCFA was at Washington Mutual Bank and that it was taken over by another larger institution. He reminded that all funds were insured and that his conversations with bank officers had reassured him that the SCFA money was safe at this time. Given the present state of the economy and with various banks going under or being taken over by other institutions, the committee was asked direction as to whether there should be a change of any sort dealing with SCFA funds. The committee directed the treasurer to continue to work with the commissioner and that at this time no change is needed.

5. Director of Football Operations Report - Kollen

Rich Kollen reported that things seemed to be going well as far as assignments being kept and that he felt the quality and professionalism of the officials, in general, was very good. Observer reports were mostly very positive and that the work of all officials was being reviewed on a continuing basis, with the goal of having the best officiating possible for our SCFA members. He expressed concern that two officials had been injured in games because of contact with coaches on the sideline. Apparently there is a problem with some coaches not controlling their own sideline and creating a potentially unsafe and dangerous opportunity for injury. The commissioner has sent a reminder memo to all athletic directors and coaches that the sideline rules are there for a purpose and it is the responsibility of the head coach to have all personnel on the sideline follow the rules and make the game as safe as possible for officials, players and coaches. There was also some concern expressed over the issue of some players not wearing mandatory protective equipment (knee pads, hip pads, butt pads). The committee expressed to Rich that he should remind officials that the head coach should be addressed when any player is not properly dressed. The head coach is responsible for proper attire and protection of his players. Officials should talk directly to head coaches when any player is not wearing his mandatory protective equipment in a manner that is required by the NCAA rules.

Rich also reported that in observing the new 40 sec clock rules at other levels of collegiate football he is very concerned about implementing that rule next year at the community college level. The 40 second clock rule is difficult to follow, especially for part-time clock operators that get a minimum amount of training. He is recommending that legislation be considered to keep the present timing rules in effect for next season (2009). This issue should be discussed by the Football Coaches Association (CCCFCA). It was recommended that not only the coaches

association discuss this issue but that the SCFA Commissioner communicates with the NCFCA Commissioner on this issue. It was also pointed out that whether we go to the new 40 second rules or continue with our 25 sec. clock rules, visible delay of game clocks will be mandatory for 2009 with no waivers being granted. Colleges must be aware of this and provide these clocks for 2009 if they do not presently have them already.

6. Sports Information report – Ruiz

Chris Ruiz reported that he was pleased with the cooperation and work of the colleges to provide timely scores and game statistics each week. He felt the website was operating well and reported plans for its continual expansion with a list of on-line broadcasts for community college games. Henry Washington pointed out that defensive stats were many times in error, especially the category of individual tackles. After a discussion of this area, the committee concluded that this category was always subject to error, whether STAT CREW was used or not. It was recommended that use of this statistic be tempered by acknowledging that it is impossible to get this 100% correct at the time it is happening.

Sartoris shared with the committee an email from Fred Baer, received on Thursday, Oct. 9, which once again requested a payment from the association for his services. The email was shared with the committee and after a short discussion the committee instructed Sartoris to advise Fred that his request was being denied.

7. End of the season awards. Reisbig

- See Supplement section 11.0
- Trophy/ Plaque for conference champs
- Trophy/Plaque for MVP offence / defense each conference
- Trophy/Plaque for Coach of the Year - each conference
- Do we want to institute a SCFA Player of the Year?

Championship and MVP trophies/plaques were discussed. Larry Reisbig showed the committee samples and, after a discussion, the committee voted to have Reisbig and Sartoris work together to provide Conference Championship Plaques and MVP and Coach of the Year Plaques to be awarded at the end of the season.

9. All Conference certificates / All academic certificates – Sartoris

- See supplement section 11.0
- Number of certificates needed
- Method of distribution

Sartoris showed samples of design work for the All-Conference and Scholar/Athlete certificates to the committee. It was decided to move forward and have Sartoris arrange for the printing of the necessary quantity to provide All-Conference Certificates to conference presidents. The Certificates will be available to coaches at the end-of-the-season meetings. Additionally, at the end of the Season coaches will be asked to provide a list to Sartoris of their scholar athletes. Criteria to be used for this award will be developed by Sartoris and Ruiz and shared with the committee.

10. Constitution, Bylaws, Supplement review (additions/deletions/changes)

A. Supplement addition - Supervision Requirement – Washington

- Add statement requiring a college administrator to be present at each home football game. Place in supplement section 8.0 - Home Team Responsibilities

Henry Washington pointed out to the committee that no where in the Bylaws or Supplement does it require a college administrator to be present at a home football game. The committee agreed that there should be language in the Supplement that required a college administrator to be present at all home football games and that administrator cannot be a football coach. Sartoris was directed to place that language into the proper place in the Supplement.

Suggested placement:

Supplement 8.0 HOME TEAM RESPONSIBILITIES

(add the following)

The home team will have a college administrator present at all home football games. This administrator shall not be a football coach.

B. Supplement addition - Clarification of doctor at game – Chelette

(Add wording in bold face below)

The committee approved the following change and reformatting of Supplement section: 8.2.2

8.2.2 Doctor/Ambulance

The home team will:

- A. Provide for a doctor **licensed physician** to be present at all home games., and an ambulance must be readily available or on a stand-by basis at the site.
- B. An ambulance must be readily available from off-site or on a stand-by basis at the site.**
- ~~B.C.~~ In conjunction with the Athletic Trainer, develop and rehearse a plan for catastrophic injury or illness.

12. Discussion of post-season and bowl selection process – Sartoris

Sartoris reviewed the number of bowls that have been approved for the south. He reported that the new bowl game in Santa Barbara appeared to be very well organized and financed and that the main sponsor seemed committed to making that bowl a quality experience for the student athletes. Sartoris reviewed the bowl selection process and the seeding process for the Southern California playoff format.

13. Discuss agendas for end-of-the-season conference meetings

Review meeting date

The end of the season meeting date was discussed and following Supplement section 2.1 B. the date this year will be November 18th.

Each conference president will be responsible for calling this meeting, determining the time and site of the meeting and conducting the business of the meeting. Attendance at this meeting is mandatory for all head football coaches or their designee and Athletic Directors are welcome to attend.

Sartoris will send a recommended agenda to all conference presidents. The main business of the meeting is to select the all-conference teams. However, issues that are important to the coaches should be discussed as well as CCCFCA business conducted.

Finalize All conference team format and procedures - Taylor

The following issues were discussed concerning the all-conference selection procedures:

A. Supplement language correction:

**Supplement section:
2.0 MEETINGS**

2.1 Conference Meetings

Defined in the By-Laws — one ~~in the fall~~ **prior to the start of the season** and one in the spring **at the end of the season** unless a special meeting is called.

- A. The Fall meeting shall be held prior to the beginning of the season of practice to review new rule changes, SCFA responsibilities as well as taking care of routine business actions.
- B. The Spring **end-of-the-season** meeting shall be held the Tuesday following the final season game to determine All Conference teams will be selected and nominations for All State consideration will be determined, as well as taking care of routine business actions.

B. The following items were decided concerning the all-conference procedures:

- Mike Taylor and Jim Sartoris, working together, will prepare the documents and procedures and disseminate them to all head coaches
- All conference teams will consist of 14 spots each on the 1st team and 2nd team both offense and defense.
- Before all conference selections are made one MVP offense and one MVP defense will be selected.
- After all conference teams are voted each college will be allowed to add one player to the second team (a wild card selection – named by each coach)
- Each coach will be provided a nomination form at least two weeks before the end of the season. This nomination form will be completed and sent to the conference president and all nominations will be compiled by position. This will speed up the voting process at the meeting.
- All conference certificates will be brought to the meeting by the conference president and issued to the coaches. Each college is responsible for lettering and awarding the individual certificates.

14. Additions to the agenda.

1. Conference passes - Meier

Meier suggested that more conference passes be available to each college. Presently the amount of passes allowed by the Supplement is 50 for each college. He suggested increasing it to 60-75. The committee was in agreement and will make a final determination at the next meeting.

15. Set date for next meeting.

- Executive committee meeting
 - **The next meeting of the Executive Committee/Competition Committee was set on January 30, at Long Beach City College 10 AM.**
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- General Assembly Meeting
 - May – Palm Desert –
 - **DATE TO BE DETERMINED WITH OTHER CONFERENCES.**